

David L Nieland

Subject: Director of Education and Community Outreach in Reno, NV

<https://www.thegreatbasininstitute.org/job/director-of-education-and-community-outreach/>

This position is located in the USFS, Washoe County Galena Creek Recreation Area. The Director is responsible for coordinating and implementing the environmental education program for the Galena Creek Visitor Center emphasizing the natural, cultural, and recreational resources and opportunities of the Galena Creek Recreation Area.

The Director supervises Great Basin Institute at Galena environmental education staff including Camp Coordinator, Environmental Educators, and Counselors, and performs support services required for the operation of school day and residential outdoor education field study programs and Spring, Summer and Fall Break Camps.

As the only fully outdoor environmental science field study program in Reno, our goal is to provide local youth with opportunities to experience the outdoors in a safe, fun, nurturing and engaging setting, and to provide academic, STEM education support to educators.

Description:

- Implement the Great Basin Institute at Galena's Environmental Science Field Studies Program comprising theme-based activities that capitalize on the unique natural setting of Galena Creek Park and the Sierra Nevada region. Themes include natural and cultural history topics that allow children to experience the outdoors through discovery-based, STEM and environmental education.
- Implement the Great Basin Institute at Galena's Camps and School Residential Field Studies to ensure the success and safety of these programs. School Break Camps and Residential School Field Studies include discovery-based science education, hikes, field trips, guest presenters, and recreational activities. Staff and students/campers stay in the beautiful WeChMe Lodge from Monday-Friday for four weeks of summer camp and varying length of times for residential school field studies.

Compensation and Benefits:

- Annual Salary of \$41,000.
- Benefits include: ACA compliant health, dental and vision insurance provided at no cost to employee, optional 401(k) enrollment with employer match, paid holidays, paid personal leave and sick time.
- Trainings provided include but are not limited to: 20-hour Camp Director ACA Course; First aid; and CPR course.

Timeline: Begins as soon as the successful candidate is identified.

Additional Position Details:

- Directs operations for the GBN K-12 day and residential Outdoor Education field study program and Spring, Summer and Fall Break Camps, including supervising staff, preparing schedules, and maintaining and creating curriculum.
- Assists Teen Science and Service Learning Camp Coordinator with development and implementation of the teen program.
- Prepares and implements orientation and training for Naturalists.
- Maintains data consistent with reporting for grants and assists in preparing reports.
- Works with the Visitor Center Director in preparing advertising materials and promoting the programs.
- Maintains existing and develops new relationships with school teachers and administrators;
- Develops and implements robust evaluations for student, teacher and parent knowledge and feedback.
- Leads GBI school program team meetings.

- Assists and mentors GBI environmental educators/Naturalist in the implementation and delivery of educational content.
- Assists in GBI fundraising events and grant writing efforts
- Assists on occasion with Visitor Center duties, per request of the Director.

Qualifications:

- Bachelor's Degree in education and/or the natural sciences;
- Strong communication and interpersonal skills;
- One year's minimum experience in program management/coordination.
- Two years' minimum experience working with K-12 students;
- Enthusiasm and commitment to youth outdoor education;
- Ability to work in harsh and rapidly changing environments, and work in all types of weather conditions.
- Ability to pass an FBI fingerprint check and National Sex Offender Public Registry name search.

How to Apply:

Qualified and interested applicants should forward a cover letter, their resume, and a list of three professional references to Amy Gladding at agladding@thegreatbasininstitute.org.

We conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information & Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law. We prohibit Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.